



MINUTES

Business Services Committee

John Benbow, Jr., Chairman
Katherine Bielski-Medina, Member
Julie Timm, Member
John A. Krings, President

March 6, 2023

LOCATION: Board of Education Office, 510 Peach Street, Wisconsin Rapids, WI 54494
Conference Room C

TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

COMMITTEE MEMBERS PRESENT: Katherine Bielski-Medina, Julie Timm, John Benbow, Jr.

ADMINISTRATORS PRESENT: Craig Broeren, Ed Allison, Phil Bickelhaupt and Aaron Nelson

- I. The meeting was called to order at 6:51 p.m. by John Benbow, Jr.
- II. Public Comment - None
- III. Actionable Items
 - A. Point of Beginning (POB) Contract Agreement for the Woodside Outdoor Play, Learning, Activity Center (OPLAC)

BS-1 Motion by Julie Timm, seconded by Katherine Bielski-Medina, to approve the contract with Point of Beginning (POB) for survey, design and construction services for the Woodside OPLAC project at an estimated cost of \$42,568.94 to be funded by the Woodside OPLAC account. Motion carried unanimously.
 - B. Tilt Skillet for Wisconsin Rapids Middle School (WRAMS) and Lincoln High School (LHS)

BS-2 Motion by Katherine Bielski-Medina, seconded by Julie Timm, to approve the purchase from Central Restaurant Supply for tilt skillets to be placed at WRAMS & LHS at a total cost of \$41,685.00 to be funded by the Food Service budget. Motion carried unanimously.
 - C. Wide Area Network (WAN) Contract

BS-3 Motion by Julie Timm, seconded by Katherine Bielski-Medina, to approve entering into a 3-year contract with Solarus to provide Wide Area Network services to the District at a monthly cost of \$11,460.00 to be funded 80% by the Federal Erate program, and 20% from the annual Technology Budget. Motion carried unanimously.

D. Elementary Switch Purchase

BS-4 Motion by Katherine Bielski-Medina, seconded by Julie Timm, to approve the purchase of 35 Juniper switches and accessories, and a 5-year support and licensing bundle from Bytespeed at a total cost of \$231,350.00 to be funded 80% by the Federal Erate program, and 20% from the 2023-24 Technology Referendum Budget. Motion carried unanimously.

E. Grove Elementary Re-wire

BS-5 Motion by Julie Timm, seconded by Katherine Bielski-Medina, to contract with Current Technologies to rewire Grove Elementary at a total cost of \$69,730.00 to be funded in combination with any remaining Category 2 dollars from the Federal Erate program and the 2023-24 Technology Referendum Budget. Motion carried unanimously.

F. Teacher Workstation Purchase

BS-6 Motion by Katherine Bielski-Medina, seconded by Julie Timm, to purchase 440 Bytespeed B660S Mini Computers from Bytespeed at a total cost of \$323,400.00 to be funded in combination from the 2022-23 Technology Referendum Budget and the 2022-23 District Technology Budget. Motion carried unanimously.

G. Skyward Student Information System - Contract Extension

BS-7 Motion by Julie Timm, seconded by Katherine Bielski-Medina, to renew the Skyward contract at the 3-year contract pricing with the annual cost to the District per year of \$9.42 per student based on the annual 3rd Friday pupil count to be funded through various District accounts. Motion carried unanimously.

H. CESA 5 Contract

BS-8 Motion by Katherine Bielski-Medina, seconded by Julie Timm, to approve entering into a new CESA 5 agreement for the 2023-24 school year in an amount of \$512,673.90 to be paid for with Flow Through and other District accounts. Motion carried unanimously.

I. Wisconsin Rapids Youth Sports Association (WRYSA) Parking and Green Space Areas

Representatives from WRYSA presented a plan to add parking spaces and develop green space areas at the youth sports complex located on property owned by Wisconsin Rapids Public Schools near Grant Elementary. Eric Millard, WYRSA Board Member, and Jamie Brown, WYRSA Board Member and Communications Coordinator, reviewed the details of the plan and answered any questions of Committee members. WYRSA would fund these improvements to the property.

BS-9 Motion by Katherine Bielski-Medina, seconded by Julie Timm, to approve of the WRYSA proposed plan to add additional parking space and expanded greenspace at the Kellner ball diamonds located on District property with all costs related to the project paid for by WRYSA. Motion carried unanimously.

IV. Updates and Reports

A. Purchases – Update

Copies of the following invoices, bid specs, and purchase orders were reviewed:

- Miron – \$30,055.70 – RC, WRAMS, Grove, Wood, Pitsch – Referendum
- Miron – \$545,281.55 – Think & Mead – Referendum
- Miron – \$78,798.74 – Grant, Howe & Wash – Referendum
- Miron – \$977,349.18 – Lincoln – Referendum
- Paragon Development Systems - \$11,109.00 - Laptops - Curriculum, Library & Tech Budgets
- Precision Grading - \$4,061.00 - Storm Sewer - Lincoln - Capital Projects
- Precision Grading - \$22,958.00 - Sub Cut Parking Lot - Lincoln - Capital Projects
- Primex Wireless - \$2,327.00 - Reader Board - Lincoln – Referendum
- Skyward - \$9,887.00 - Benefit Management - Business Office

B. Switch Purchase 2022 – Update

The Committee learned that due to extreme wait times to obtain network switches, the District has not received its switch order placed in April, 2022. Since that time, the manufacturer of the switches has introduced a new model of switch that actually is a better fit for the District network. The Technology Support Department has entered a Service Substitution Request to Erate to substitute the switches purchased originally with the new model released by Juniper. The Erate program has approved the Service Substitution request and District staff have been working with the vendor to cancel the old order and place a new order with the updated switches. The original cost of the switches totaled \$324,574.00 and the cost of the new switches is \$324,573.96, saving the District \$0.04. While this amount is extremely minimal, it is important to note that the District will be receiving the most advanced technology at essentially the same cost.

V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items for consideration at the regular Board of Education meeting:

- BS-1 Point of Beginning Contract Agreement for the Woodside Outdoor Play, Learning Activity Center
- BS-2 Tilt Skillets for Wisconsin Rapids Middle School and Lincoln High School
- BS-3 Wide Area Network Contract
- BS-4 Elementary Switch Purchase
- BS-5 Grove Elementary Re-wire
- BS-6 Teacher Workstation Purchase
- BS-7 Skyward Student Information System Contract Extension
- BS-8 CESA 5 Contract
- BS-9 Wisconsin Rapids Youth Sports Association Request to Expand Parking and Green Space Areas on District Property in Kellner

VI. Future Agenda Items – None identified.

John Benbow, Jr. adjourned the meeting at 7:37 p.m.